

**Video course on professional integrity testing**  
**SPECIFICATIONS AND REQUIREMENTS**

**I. General information.**

**Integrity testing** is a tool used in some countries, by which the actions of public officials are scrutinized and evaluated by relevant authorities.

**II. Content of the video course on integrity testing.**

The video course shall include:

- a basic information about the integrity testing, including the conduct that is expected from the civil servant;
- the integrity standards: reporting of undue influences, gifts and conflict of interests; whistleblowers protection;
- sanctions for breaching the legal provisions.

Above information in Romanian and Russian languages for the video course shall be provided by IOM.

**The entire process shall be coordinated with EUBAM and the National Anti-corruption Centre of the Republic of Moldova.**

**III. Scope of works.**

The production crew of the video course shall:

- Develop a preliminary scenario and a plan of filming;
- Film the video course on professional integrity testing.
- Based on available video material - to finalize the scenario and texts under guidelines of video director;
- Make video editing and voice editing (one or two announcers);
- To make final corrections in the video course based on the suggestions of video director and the representatives of EUBAM and the National Anti-corruption Centre of the Republic of Moldova;
- To add Russian subtitles to the Romanian version of the video course.
- The video course shall be submitted to video director in high quality digital format and in the format suitable for posting on the web.
- Duration of the video course: 90 min.

- Time for completion – 3 months since the signing of the contract.

#### **IV. Minimum requirements for the Service provider:**

- Profile of the company: Offerors shall give a brief description of the company including copies of company registration documents;
- Offerors shall document having a minimum of 3 years of professional experience in broadcasting journalism;
- Offerors shall have enough personnel and technical capacities to film and edit video materials;
- Offerors shall list minimum 3 similar successful contracts providing reference contacts and shall provide ready-made video works in electronic form or represented as suitable for viewing on the Internet.

#### **V. Payment terms:**

The payment for delivered services will be made through bank transfer to the bank account of the Service provider within 30 days from the day of service delivery and submission of the invoice for the delivered services.

The proposal must be presented in MDL.

Please note that all prices must not include VAT (0 rate) and any other taxes, because the International Organization for Migration is exempted from taxes and duties as per Government Decision 246, dated 08.04.2010.